Contents

Log In and view the Worksheets Tab

- Navigate to https://degreeaudit.yale.edu and log in with your CAS credentials. Once logged in, please allow several seconds for Degree Audit to fully load.

- The *Worksheets* tab loads. The Worksheets tab shows the audit of a student's degree progress. There are a series of "blocks" with information. The blocks may differ, depending on the level of the pursued degree.

- The top block contains student information. Information about the selected student displays inside this block.

- Use the *Select Student* drop-down menu in the block to select from your list of advisees.
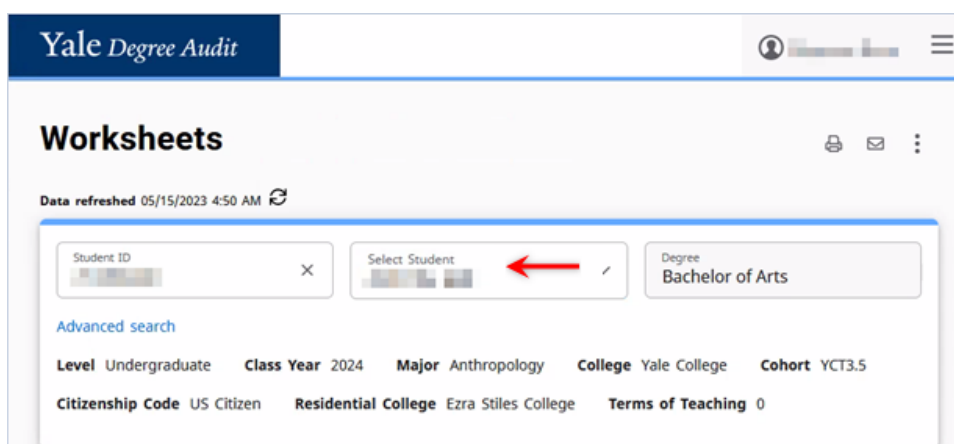
Searching for Students

You can search with certain criteria to narrow in on a subset of your advisees.

1. Click the **Advanced Search** link below the *Student ID* field in the student information block to open the *Find Students* screen.

2. Enter your search criteria.

3. Click the **Search** button in the lower right corner. Your search results appear at the bottom of the screen.

   o You can sort the list by clicking any column header. The list of audits on the main screen will display in the order chosen here.

   o Uncheck boxes in the search results to exclude those students from the list of audits on the main screen.

4. Click **Select** to return to the main screen with only this list of selected students.

Information Blocks

The *Student Information* block shows basic information about the student.

Student ID		Select Student		Degree Bachelor of Arts

Advanced search

Level Undergraduate   **Class Year** 2025   **Major** Mathematics   **College** Yale College   **Cohort** YCT2.5   **Citizenship Code** US Citizen

Placement Language Spanish, L5, 08/02/2020   **Residential College** Berkeley College

The *Degree* block includes grade requirements and a summary of the other blocks in the audit.

Degree in Bachelor of Arts   INCOMPLETE

Credits required: 36   Credits applied: 23   Catalog: Fall 2021

Note: 'Credits Applied' includes any in-progress courses.

	36 Yale College Course Credits	**Still needed:**	You have 23 course credits, including any in-progress credits
	DISTRIBUTIONAL REQUIREMENTS		
	First Year Distribution Complete		
	Sophomore Distribution Complete		
	Junior Distribution		
	Senior Distribution		
	Major Requirements	**Still needed:**	See Major in Mathematics section

The next block is for the major/program of study/coursework requirements.

Major in Mathematics [INCOMPLETE]

Catalog: Fall 2021

If you were granted a substitution or waiver that is not recorded on this audit, contact your DUS.

	Course	Title	Grade	Credits	Term	Repeated
○ 10 Courses	**Still needed:**	The B.A. program requires a minimum of 10 Mathematics courses numbered 222 or higher. You have 6 courses; you need 4 more.				
⊘ Prerequisite Not Required Based on AP Calculus Score						
⊘ INTRODUCTORY SEQUENCE						
⊘ Linear Algebra	MATH 225	Linear Algebra	A	1	Fall 2021	
⊘ Real Analysis	MATH 256	Analysis 1 (Intensive)	A	1	Spring 2022	
⊘ Vector Analysis or Multivariable Calculus	MATH 302	Vector Analysis, Manifolds	A	1	Fall 2022	
○ ONE COURSE IN AT LEAST TWO OF THREE CORE AREAS	**Still needed:**	Choose from **1** of the following:				
○ Core: Real Analysis		1 Class				
○ Core: Algebra		1 Class				
◑ Core: Complex Analysis	MATH 310	Intro to Complex Analysis	IP	(1)	Fall 2023	
○ ADDITIONAL MATHEMATICS COURSES						
⊘ Course 1	MATH 270	Set Theory	A	1	Fall 2022	
◑ Course 2	PHIL 267	Mathematical Logic	IP	(1)	Spring 2023	

Any or all of the following blocks may display, depending on the student's academic history.

The *Fallthrough* block lists eligible courses that were not used for the major/program requirements. These may be excess courses, audited courses, or other courses that are not necessary for the major. Courses from this section are sometimes later applied to the major block by exception.

Fallthrough

Credits applied: 3   Classes applied: 3

Course	Title	Grade	Credits	Term	Repeated
ECON 340	Economics & Politics of Devlpt	IP	(1)	Spring 2023	
MUSI 345	Lessons	P	1	Fall 2021	
MUSI 345	Lessons	P	1	Spring 2022	

The *Ineligible* block includes courses in which the student enrolled but the courses are not eligible for credit toward the degree (failed courses, withdrawals, ineligible repeats, etc.).

Ineligible

Credits applied: 0   Classes applied: 1

Course	Title	Grade	Credits	Term	Repeated
ASTR 160	Frontiers&ContrvrsiesAstrophys	F	0	Fall 2022	

The *In-progress and Preregistered* block lists in-progress courses for which a grade has not yet been submitted.

In-progress and Preregistered

Credits applied: 8   Classes applied: 8

Course	Title	Grade	Credits	Term	Repeated
ECON 121	Intermediate Microeconomics	IP	(1)	Spring 2023	
ECON 340	Economics & Politics of Devlpt	IP	(1)	Spring 2023	
FILM 457	Ital Film:Postwar to Postmodrn	IP	(1)	Spring 2023	
PHIL 267	Mathematical Logic	IP	(1)	Spring 2023	
ECON 135	Intro Probability & Statistics	IP	(1)	Fall 2023	
ECON 350	General Equilibrium Theory	IP	(1)	Fall 2023	
EPS 110	Dynamic Earth	IP	(1)	Fall 2023	
MATH 310	Intro to Complex Analysis	IP	(1)	Fall 2023	

The *Not Counted* block includes items in the student's academic record that do not count toward the degree.

Not Counted

Credits applied: 4   Classes applied: 4

Course	Title	Reason	Grade	Credits	Term	Repeated
MUSI 207	Pop Music Theory	Max of zero classes/credits exceeded	A	1	Spring 2022	
MUSI 218	Aural Skills for Tonal Music	Max of zero classes/credits exceeded	A	1	Fall 2021	
MUSI 345	Lessons	Max of zero classes/credits exceeded	P	1	Fall 2021	
MUSI 345	Lessons	Max of zero classes/credits exceeded	P	1	Spring 2022	

The *Exceptions* block will show a summary of exceptions if any exist on the audit.

Exceptions ⌃

Type	Description	Created on	Created by	Block	Enforced
Also Allow	Allow ECON 340 to apply here.	06/12/2023		Major in Mathematics	Yes

The *Notes* block will display only if any notes have been entered for the student.

Notes ⌃

Description	Created on	Created by
Student requested permission to use MUSI courses for MATH requirements. Permission denied.	06/12/2023	
Student plans to study abroad summer 2023	06/12/2023	

Legend and Disclaimer

The legend is at the bottom of the worksheet, followed by a disclaimer approved by the University General Counsel's Office.

Legend

⊘	Complete	○	Not complete
◑	Complete except for classes in-progress	!	Nearly complete - see adviser
@	Any course number	(R)	Repeated class

Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the requirements listed above. You may contact your academic adviser or the Registrar's Office for assistance in interpreting this report. This report is not your academic transcript, may not be error-free, and is not official notification of completion of any academic requirements. Please contact the Registrar's Office regarding this degree audit report or your official degree completion status, or to obtain a copy of your official transcript.
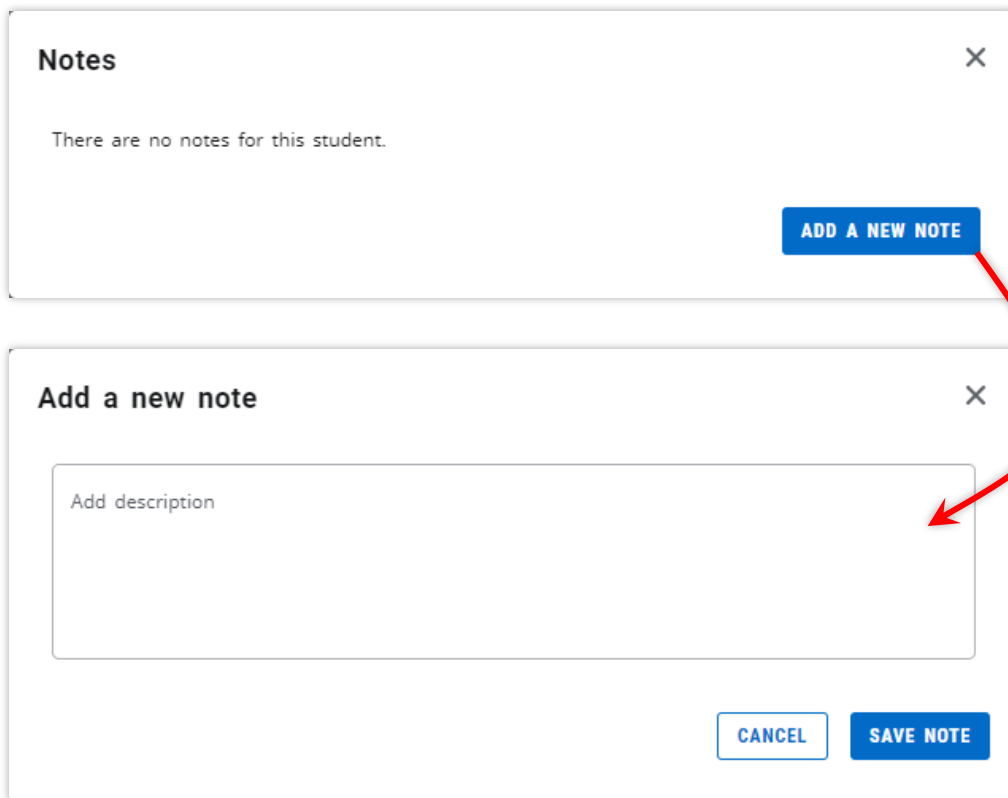
Notes

The *Notes* option allows you to view notes entered in the audit or add new notes. To add a note, click the three vertical dots above the student information block, then click the *Notes* option.

Click **Add a new note** and you will see a box to enter your desired text. When finished, click the **Save Note** button.

> 💡 IMPORTANT: Please use discretion whenever adding a note. Notes are <mark>not</mark> confidential and can be seen by anyone viewing the audit, including students.
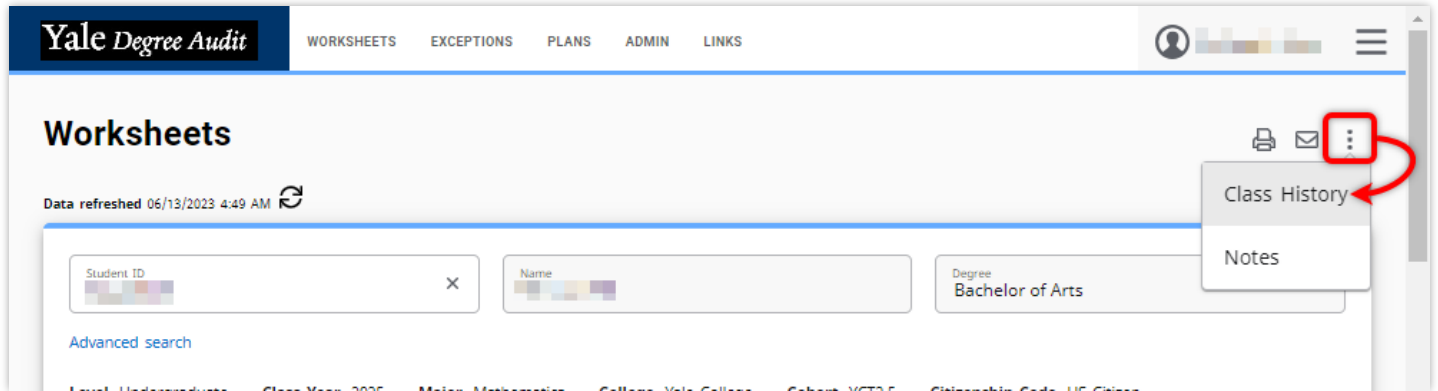
Notes   ✕

There are no notes for this student.

ADD A NEW NOTE

Add a new note   ✕

Add description

CANCEL   SAVE NOTE

Commonly Used Features

Class History

You can view a simple chronological listing of a student's classes in the *Class History*. To see the class history, click the three vertical dots above the student information block, then click the *Class History* option.
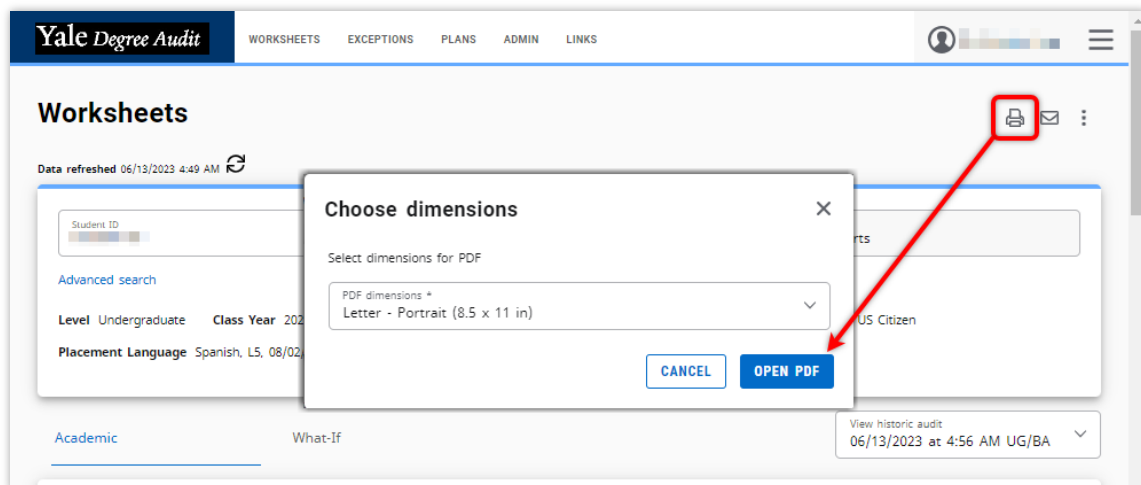

Save as PDF or Print

You can save the audit as a PDF file—then print, save, or email the file—by clicking the print icon above the student information block. The PDF file will appear in a separate window and may take several seconds to create.
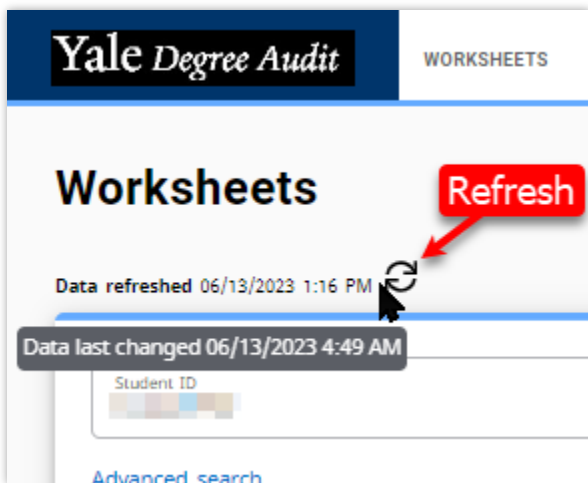
Update the Audit

Produce a New Audit with New Banner Data

The data refreshed date indicates the last time *DegreeWorks* checked *Banner* for new data. Hover your mouse pointer over the data refreshed date to see when the data was last changed.

Click the *Refresh* button to force the system to check *Banner* for new data. Use this feature if you believe there is new data in *Banner* that is not in the degree audit.

When you click the Refresh icon you will see a notification if there is new data in *Banner* and a new Degree Audit is generated, or if no new data was found.

Produce a New Audit without Checking Banner for New Data

Go to the *Worksheets* tab then click the **Process** button near the top of the page, just below the student information block.

FAQs

Where do I log in to Degree Audit?

- https://degreeaudit.yale.edu/ and it may also be found among the resources listed here: https://registrar.yale.edu/staff/academic-systems-and-resources

How do I run a "What If" audit?

- See the *How to run What-If Audits* document. The document is internal to the URO staff.

How do I get a list of courses and grades?

- See the *Class History* section of this document.

I'm not seeing a student that I should.

- Email gsas.registrar@yale.edu

What is the contact if I need assistance with Degree Audit?

- Email gsas.registrar@yale.edu

My students' PhD audits are not loading in Google Chrome.

- There is a known issue with PhD audits in Google Chrome. Mozilla Firefox that is the recommended browser for use with Degree Audit. We expect this to be resolved in summer 2023.

School-Specific Information

Graduate School

The *Milestones for the Ph.D.* block will show if it applies to the selected student.

The *Language Proficiency* block appears if the selected student has any language proficiency codes in *Banner* regardless of whether their program of study has a language requirement.

- o If a student has met their language requirement and their *Banner* record has the G05 event code, the checkbox *Language Requirement Completed* checkbox will show in this block.

Yale College

Coming soon