

**From:** [University Registrar \(registrar@yale.edu\)](mailto:registrar@yale.edu)  
**To:**  
**Subject:** Welcome to Yale: What to Know about the University Registrar's Office  
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# University Registrar's Office

Tuesday, July 15, 2025

## Welcome to Yale: What to Know about the University Registrar's Office

Dear New Yale College Student,

Congratulations and welcome to Yale. The University Registrar's Office (URO) provides essential resources and services that will help you navigate your academic path.

### Who We Are & How We Help

The URO plays an important role during your time at Yale College. URO maintains all your academic records and manages the following services:

- Course registration
- Adherence to academic deadlines and policies
- Gender marker and name recording preferences
- Transcript and enrollment verification requests
- Diploma services

### Key Resources to Bookmark

1. [University Registrar's Office website](#) This site provides resources and how-to information, FAQs, and easy access to forms and deadlines.
2. [Yale Hub](#) Your platform for managing your academic life. Complete these important tasks in the coming weeks:
  - Update your emergency contact information
  - Verify your address and phone numbers
  - Check for any holds on your student record
  - Confirm or update your preferred name and gender identity

- Record your name pronunciation and personal pronouns through NameCoach
3. [Yale Course Search](#) (YCS) You'll find course descriptions, class meeting times, and instructor information here. YCS is regularly updated throughout the summer as new courses are added. This is also the site for course registration.
  4. [2025-2026 Yale College Programs of Study \(YCPS\)](#) Access program descriptions, major requirements, and academic regulations online. This will be an important resource throughout your Yale career.

## Important Next Steps

- Log in to [Yale Hub](#) and complete the bulleted tasks listed above.
- Registration for first-year, transfer, and Eli Whitney students will take place on August 20, 12:00 p.m. – 3:00 p.m. More information will be sent later this summer.
- Keep an eye on your Yale email for important announcements.

Have Questions? We're here to help! You can:

- Check our website: [registrar.yale.edu](https://registrar.yale.edu)
- Visit us at 246 Church Street, 3rd Floor. Walk in hours are:
  - Tuesday and Thursday, 9:00 a.m. - 4:00 p.m.
  - Wednesday, 10:30 a.m. - 4:00 p.m.
- Email us at [registrar@yale.edu](mailto:registrar@yale.edu)

We're committed to supporting your academic success at Yale. Don't hesitate to reach out if you need assistance.

Warm regards,

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Yale University  
246 Church Street, 3rd Floor  
New Haven, CT 06520-8321  
(203) 432-2330  
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Contact the [University Registrar's Office](#) at [registrar@yale.edu](mailto:registrar@yale.edu).

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